

WP5 – (QP): Project Quality Assurance and Monitoring					
Duration:	M1 – M36	Lead Beneficiary:	14- JU		
Objectives					
<i>List the specific objectives to which this work package is linked.</i>					
Quality control will be integral part of the project to ensure that objectives are met in the most effective way.					
Activities (what, how, where) and division of work					
Task No (continuo us numbering linked to WP)	Task Name	Description	Participants		In-kind Contributions and Subcontracting (Yes/No and which)
			Name	Role (COO, BEN, AE, AP, OTHER)	
T5.1	Quality Control Action plan	Quality control will be integral part of the project to ensure that objectives are met in the most effective way. At the beginning of the project Quality Control Strategy and Action Plan with specific results will be developed and ratified by the GB (during the Kick-off meeting)	UJ	COO	

T5.2	Internal evaluation and reports	Internal Evaluation of the project: The WP5 leader and co-leader will implement process on a day-to-day basis and report during the Coordinating meetings on the quality of work	UJ All BEN	BEN	
T5.3	External evaluation	External evaluation of the entire project will be conducted by external expert. The external expert will support in Quality assurance (WP 5) of the project, in particular the expert shall: (1) Provide 6 assessment documents and improvement recommendations for (i) capacity building training package structure and methodology, (ii) the quality of institutional policies and procedures, MD and educational materials (iii) the project intermediary report and (iv) the project final report.	NUACA All BEN	BEN	5.3. Subcontracting: external expert (remuneration and travel cost)
T5.4	Inter-Project coaching among the projects in Armenia	Peer-review and consultations with the current ongoing Tempus & Erasmus plus projects focusing on curriculum development will be carried out via videoconferencing or meetings in person. Minutes and reports on the meetings (virtual or in person) will be produced as a deliverable.	NUACA All BEN	COO	

T5.5	Workshop for discussing the results of pilot functioning of MA degrees	The results on pilot implementation of the MA degrees will be discussed in Portugal. The major obstacles and issues during the pilot implementation will be discussed and the plan for continuous smooth implementation and operationalization will be discussed. This will be the final study tour of the project.	UCP All BEN	BEN	
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Milestone No (continuous numbering not linked to WP)	Milestone Name	Work Package No	Lead Beneficiary	Description		Due Date (month number)	Means of Verification
MS10	Reports with recommendations (internal and external)	5	JU	The internal reports of QC and the external expert will ensure continuous improvements of the project management activities, as well as content and documents developed		M12, M24, M36	
Deliverable No (continuous numbering linked to WP)	Deliverable Name	Work Package No	Lead Beneficiary	Type	Dissemination Level	Due Date (month number)	Description (including format and language)
D5.1	QA Strategy and Action plan	5	JU	/R — Document/	[SEN - Sensitive]	M3	Electronic, English, up to 10 pages

D5.2	Evaluation Reports, survey analysis	5	JU	[R — Document]	[SEN - Sensitive]	M12, M24, M36	Electronic, English
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